

**Tentative Tour Programme of Thiru.S.A.Raman, I.A.S., Collector,  
Vellore District for the Month of April – 2018**

<b>Date</b>	<b>Time</b>	<b>Place</b>	<b>Purpose</b>
01.04.2018 Sunday	10.00 am	--	Holiday.
02.04.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am		Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
02.04.2018 Monday	04.00 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.
	04.30 pm	Headquarters	Micro irrigation (PMKSY) review meeting – PA (Agri)
03.04.2018 Tuesday	10.00 am	VIT, Katpadi	Inauguration of Regional Level disaster Management Training - DM Tahsildar
	04.00 pm	Video Conference	Video Conference on Beti Bachao Beti Padho Scheme by Secretary, Govt.of India - DSWO/ JD Med / DD Family welfare
04.04.2018 Wednesday	10.00 am	GDP Hall	LPG distributorship connection draw – IOC, BPC,HPC- DSO
	11.00 am	---	Inspection.
05.04.2018 Thursday	10.00 am	---	Inspection.
	04.00 pm	Headquarters	Line Department Co-ordination meeting to conduct survey on school dropout children and Handicap children – CEO /APO (SSA).
	05.30 pm		Fortnightly sand co-ordination meeting – AD Mines
	06.00 pm		Local Planning Authority Meeting - LPA
06.04.2018 Friday	11.00 pm	Yelagiri Hills	Yelagiri Summer Festival 2018 – Preliminary Co-ordination meeting – Conducted by CT Minister
	04.00 pm		Forest Rights Act – Meeting with DRO, DFO, Sub Collector Tirupathur, PO Tribal Welfare, RDO's, AD Survey, DADWO, etc.

07.04.2018 Saturday	10.00 am	Fire and rescue training center, Ranipet	World Health day Celebration - DD (Health)
	11.30 am	K.V.Kuppam	Job Fair - AD Employment / PO(MT).
08.04.2018 Sunday	10.00 am	--	Holiday.
09.04.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am		All Head of the Departments Bi-Weekly meeting.
	11.00 am		Dengue review meeting - DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	04.00 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.
06.00 pm	Traffic diversion co-ordination meeting - DE NH.		
10.04.2018 Tuesday	10.00 am	Quaide Millath Hall	Special Grievance day programme for Differently Abled people - DDRO
	11.00 am	Headquarters	SC/ST and BC/MBC Certificate genuineness Verification Committee Meeting - DADWO / DBCWO.
	11.30 am	Alangayam	Sericulture Field Inspection - AD
	12.30 pm	Vaniyambadi	Leather, CETP Tanneries Field Inspection - DEE Pollution Control Board Vaniyambadi.
11.04.2018 Wednesday	10.00 am	Headquarters	Inauguration of World senior citizen day Celebration - DSWO
	11.00 am		Ex-servicemen Grievance Day Programme - DD Ex-servicemen
	01.00 pm		TWAD Board - Execution and maintenance of various Combined Water Supply Schemes and UGSS Schemes Review meeting -PA(PD)
	03.00 pm	--	Inspection
12.04.2018 Thursday	10.00 am	RDO Office, Ranipet	Ranipet, RDO Office Annual Inspection
	12.00 pm	Ranipet	Leather, CETP Tanneries Field Inspection - DEE Pollution Control Board Vellore.

13.04.2018 Friday	10.00 am	Headquarters	Monthly Rural Development Review Meeting: PD(DRDA), PO(MT), EE(RD)s, AEEs, AD(Pt), AD(Audit), PA(PD), PA(NMP), PA(SS), BDO's, AE/UE's.
	12.00 pm		Quarterly Joint Forest Monitoring Committee Meeting (DFO-SF) PA(PD).
	01.00 pm		MGNREGS - Implementation of Fisheries Development Activities - PD DRDA
	04.30 pm	Headquarters	Forest Rights Act - Meeting with DRO, DFO, Sub Collector Tirupathur, PO Tribal Welfare, RDO's, AD Survey, DADWO, etc.
	05.00 pm	Headquarters	Micro irrigation (PMKSY) review meeting - PA (Agri)
14.04.2018 Saturday	09.30 am	Headquarters	Dr.B.R.Ambedkar Birthday - Garlanding of Dr.B.R.Ambedkar Statue.
	10.00 am	--	Inspection
15.04.2018 Sunday	10.00 am	--	Holiday.
16.04.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am		Dengue review meeting - DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	04.00 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.
	04.30 pm		Anti Corruption & Vigilance Monitoring Committee meeting- ICO.
04.45 pm	Legal heir Transfer of Permit Enquiry - RTO Vellore.		
05.00 pm	State Action plan of Bonded Labour and District Monitoring Committee Meeting - AC (Labour)		
06.00 pm		IHHL Convergence Meeting - PD DRDA	

17.04.2018 Tuesday	10.00 am	Headquarters	Inauguration of District Stake holders Training – DSWO
	10.30 am		District Revenue Administration Sub-ordinate Officers monthly performance review meeting – RDO's, Tahsildars and DRS Tahsildars.
	04.00 pm		Collector's Conference - Schemes Follow up Meeting – PA(G)
	04.30 pm		Law and Order Monthly Meeting
	05.00 pm		Road Safety / Traffic Advisory Committee Monthly Meeting.
	05.30 pm		Steering Committee Monthly Meeting for eviction and Encroachments
18.04.2018 Wednesday	10.00 am	---	Inspection.
	04.00 pm	Headquarters	District Level Advisory Committee and Co-Ordination Committee meeting – DCPO
	04.30 pm		Unapproved Layout and plot regularization scheme review meeting – LPA
	05.00 pm		ICCW committee meeting – PA(PD)
	05.30 pm		High Level Committee Meeting - AD (Audit)
19.04.2018 Thursday	10.00 am	Headquarters	JD Medical National Programme and G.H. Performance Review – JD (Medical).
			NRHM and PHC performance review, Maternal Death Audit and District Health Society Executive committee meeting DD(HS).
	12.00 am		District Level Inter Departmental Co-Ordination Committee Meeting on Birth and Death Registration - DD(HS)
	04.00 pm		INS Rajali – Land Acquisition meeting – APA (Lands).
	04.30 pm		DSWO Monthly Review meeting.
	05.00 pm		ICDS Review meeting with CDPOs and Supervisors – PO ICDS.
	05.30 pm		TAHDCO monthly progress review Meeting –EE, TAHDCO.

20.04.2018 Friday	10.00 am	Headquarters	Agriculture Production Committee Meeting (Agriculture and Allied Department).
			Crop Insurance Meeting – JR (Co-op) and Agriculture Department.
	11.00 am		Agricultural Farmers Grievance Day Programme – PA (Agri).
	04.00 pm		Review on Flag Ship Scheme – Agri, Horti, Agri-Engg, AH, Marketing, Market Committee, Fisheries.
			Agricultural Department – Food Grain Mission – 2017-18 Scheme Review Meeting Review – with line Departments.
	04.00 pm	Headquarters	Agri Department and Horticulture Departments review meeting.
			Effective Implementation of Watershed Management Schemes – District Level Co-ordination Committee Meeting.
	05.00 pm	Headquarters	Forest Rights Act – Meeting with DRO, DFO, Sub Collector Tirupathur, PO Tribal Welfare, RDO's, AD Survey, DADWO, etc.
05.30 pm	SBM (G) IHHL dysfunctional toilets – Zonal Officers and BDOs meeting PD(DRDA).		
06.00 pm	Fortnightly sand co-ordination meeting – AD Mines		
21.04.2018 Saturday	10.00 am	--	Inspection
22.04.2018 Sunday	10.00 am	--	Holiday.
23.04.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am		All Head of the Departments Bi-Weekly meeting.
	11.00 am		Dengue review meeting – DD (HS)
	12.00 pm	Quaide Millath Hall	Grievance Day Programme.
	04.00 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.
05.30 pm	Red Cross Managing Committee Meeting – PAPD		

24.04.2018 Tuesday	10.00 am	Quaide Millath Hall	NEEDS committee meeting- GM DIC.
	04.30 pm	Headquarters	District Level Bankers Coordination monthly review meeting - LDM.
25.04.2018 Wednesday	10.00 am	----	Sericulture Department Inspection conducted by Central Silk Board Chairman, Silk Board Director - AD Sericulture.
	01.00 pm	----	Old Age Home Inspection - DSWO.
	04.00 pm	Headquarters	Quarterly Civil Supplies District Vigilance and Monitoring Committee Meeting - DSO
	05.00 pm	Headquarters	MGNREGS Social Audit High Level Committee Meeting - AD (Audit).
26.04.2018 Thursday	10.00 am	Machanur Village, Katpadi Taluk	Mass Contact Programme at Kangkuppam, Machanur and Murukkambaatu Villages .
	03.00 pm	----	Inspection.
27.04.2018 Friday	10.00 am	Headquarters	20 Point Programme Meeting / PWD Meeting with DRO, EE (WRD), EE (Bldgs.), EE TWAD Board, EE TWAD UGSS, D.E. NH, State Highways, Project, NABARD and Rural Roads, including CEO, CEO (SSA).
	10.00 am	Headquarters	Plan Review.
			GM, DIC Single Window Meeting.
	11.00 am		Review meeting of MPLAD & MLACDs Works with all Line departments. (PD-DRDA).
	11.30 am		AD Town Panchayat Review meeting.
	12.00 pm		RDMA, Municipal Commissioners, Vellore Corporation Commissioner, ME Review meeting.
	12.30 pm		Mahalir Thittam, DSMS Monthly Review Meeting.
	04.00 pm		Micro irrigation (PMKSY) review meeting - PA (Agri)
	05.00 pm		Forest Rights Act - Meeting with DRO, DFO, Sub Collector Tirupathur, PO Tribal Welfare, RDO's, AD Survey, DADWO, etc.
	05.30 pm		SBM (G) IHHL dysfunctional toilets - Zonal Officers and BDOs meeting - PD(DRDA).

28.04.2018 Saturday	10.00 am	--	Inspection
29.04.2018 Sunday	10.00 am	--	Holiday.
30.04.2018 Monday	09.30 am	Headquarters	Law and Order weekly meeting.
			Excise Weekly meeting.
			Mines and Minerals weekly meeting.
			RTOs weekly meeting.
	10.00 am		Dengue review meeting – DD (HS)
12.00 pm	Quaide Millath Hall	Grievance Day Programme.	
04.00 pm	Headquarters	Weekly Civil Supplies Meeting: DRO, DR (CS), DSO, RM-TNCSC & SO Karpagam.	

Note:- The Officers should submit the meeting files on the previous working day itself without fail.

**Sd/-S.A.Raman,  
Collector,  
Vellore District.**

**/By Order/**

Huzur Sharistadar (G)

To  
The Concerned Departments.  
Vellore District.